

**Clearview P.U.D. Homeowners Association  
A Corporation Not-for-Profit**

**Board of Directors Meeting**

**Date: Wednesday, March 14, 2018**

**Time: 6:30 pm – 8:00 pm**

**Place: Conference call**

**Meeting Notes**

1. Establish a Quorum – Jim Hatfield, Brianna Waugh, Jennifer Blanco, Randy Olson – Board members; Verniece Thomas - CAM
2. Call Meeting to order – 6:35 pm
3. Review and Approve minutes – 1/3/18; 2/7/18 meeting canceled – Reviewed minutes from January 3, 2018 meeting – motion made by Jennifer to approve meeting notes, motion was seconded by Randy, motion approved.
4. Financial Report – reviewed the financial report. Balance in money market account is approaching \$250,000. Will look at interest rates at various lending institutions. Board will then transfer \$100,000 to a new account from the money market account.

	1/31/18	2/28/18
Checking #2500400250	\$ 3,553.68	\$ 3,620.60
Savings #2500400269	\$ 197,798.95	\$ 219,806.07
CD – 1/8/18 - .80%	\$ 7,889.23	\$ 7,889.23

5. Previous Meeting Business
  - a. Pond/pump house update – Raw Water Agreement was prepared and sent to the Town. The agreement has several issues that were not addressed. The entity that is authorized to act on these issues will meet to discuss further. Randy does have copies of the keys to the pump house. He contacted or will contact Joe at Crow Creek Construction to check on status of the pump and if had been winterized. Randy has discussed the weeds in the pond with Ace of Blades and how they should be eradicated.
  - b. 347 Buckeye Agreement – not completed
  - c. 328 Basswood lien – the Board agreed to sell the lien as long as it gets what is owed on the lot from the potential buyer. Verniece will contact the investor.
  - d. Bike rack bid – Jim obtained a bid for a bike rack to install in the park near the bus stop. The cost of the rack would be ±\$390 plus installation. If the HOA buys the rack the Town will install it. No decision was made – it will be discussed at the Annual meeting on March 22.
6. New items –
  - a. Further discussion of agenda for annual meeting – went through agenda for meeting. All board members should be in attendance except for Rob Burns.
  - b. Landscaping –
    - i. Randy presented a proposal from Schra Tree Care to treat the ash trees for Lilac Ash Borer and Emerald Ash Borer, spray the pine trees for Zimmerman Pine Moth and deep root feed all of the trees. The amount of the proposal is \$2,390.00. Randy made a motion to approve the proposal, motion was seconded by Jennifer, motion was approved.

- ii. Randy presented a bill from Bill's Stump Grinding to grind down and remove debris in the amount of \$500.
  - c. Review and approve invoices – Motion was made to approve invoices including the stump grinding bill by Randy; motion was seconded by Brianna; motion was approved.
- 7. General Discussion
- 8. Adjourn – motion made by Randy to adjourn, motion seconded by Brianna, motion approved. Meeting adjourned at 7:55 pm.

#### Meeting schedule

March 14, 2018 – 6:30 PM – Conference call – will be set up by either Jim or Randy

March 22, 2018 – 7:00 – 8:30 – Annual meeting – 101 W. Charlotte Avenue

April 4, 2018 – 6:30 pm – 345 Hickory Lane, Jim Hatfield