

**Clearview P.U.D. Homeowners Association
A Corporation Not-for-Profit**

Board of Directors Meeting

Date: Wednesday, November 7, 2018

Time: 6:30 pm – 8:00 pm

Place: 345 Hickory Lane, Jim Hatfield

Meeting Notes

1. Established a Quorum – Jim Hatfield, Anna Marie Almanza, Rob Burns – Board members; Verniece Thomas – Community Association Manager; Absent - Brianna Waugh and Randy Olson
2. Called Meeting to order – 6:40 pm
3. Reviewed minutes – 10/3/18; motion made by Rob to approve; motion seconded by Anna Marie; motion approved.
4. Financial Report – gave update. Two cases that were taken to Small Claims Court for delinquent dues were paid – do not have to go to court. Two additional accounts have been filed – court date is set in January 2019.

	9/30/18	10/31/18
Checking #2500400250	\$ 3,313.56	\$ 3,137.43
Savings #2500400269	\$ 123,032.13	\$ 114,465.40
CD – 7/8/18 - .80%	\$ 7,920.60	\$ 7,920.60

5. Previous Meeting Business
 - a. Irrigation Pond/landscaping update – Randy – not present – discussed briefly work that has been done. Check has not been sent to Ace of Blades for CV NPM Inc. landscape management during the 2018 irrigation season. Waiting for itemized invoice.
 - b. HOA document – update – tabled until next meeting.
6. New items –
 - a. Newsletter reviewed – several revisions were made. Newsletter will be printed and mailed out before November 15.
 - b. Annual meeting date was set for January 29, 2019. Date and time to be determined. Notice and proxy form will be sent out in December or early January.
 - c. Reviewed invoices; motion made by Rob to approve; motion seconded by Anna Marie; motion approved.
7. General Discussion
8. Adjourn – motion made by Anna Marie to adjourn; motion seconded by Rob; motion approved. Meeting adjourned at 7:30 pm.

Meeting schedule

November 7, 2018 – 6:30 pm – Jim Hatfield, 345 Hickory Lane

December 5, 2018 – 6:30 pm – Anna Marie Almanza, 347 Buckeye Avenue