

**Clearview P.U.D. Homeowners Association
A Corporation Not-for-Profit**

Board of Directors Meeting

Date: Wednesday, September 2, 2020

Time: 6:30 pm – 8:00 pm

Place: 345 Hickory Avenue, Jim Hatfield

Meeting Notes

1. Established a Quorum – Jim Hatfield, Randy Olson, Rob Burns, Anna Marie Almanza – Board Members; Verniece Thomas – Property manager
2. Called Meeting to order at 6:35 pm.
3. Reviewed minutes – 8/5/2020; motion made by Randy to approve the minutes; motion was seconded; motion was approved.
4. Financial Report – discussed finance report. Verniece reported that she had not transferred funds in a timely manner and so there were insufficient fund charges. She reduced the amount of the insufficient funds from her invoice this month. A motion was made by Randy to go ahead and pay Verniece the amount of the insufficient funds; the motion was seconded by Anna Marie; motion was approved. A check for the reimbursement will be included in the October invoices.

	7/31/2020	8/31/2020
Checking #2500400250	\$ 4,870.27	\$ 6,030.73
Savings #2500400269	\$ 132,648.23	\$ 121,701.24
CD – 7/09/20 - .70%	\$ 8,048.53	\$ 8,048.53

5. Previous Meeting Business
 - a. Update on concrete path – the concrete contractor filled in some of the dirt along the concrete path on the east side. Randy mentioned that we should get grass seed and spread it along the path to fill in the separation. This would keep the dirt from eroding adjacent to the trail.
 - b. ACC request – 242 Basswood – Lori Freeman – pergola/pavilion – Motion made by Rob to approve; motion was seconded by Randy; motion approved.
 - c. Unauthorized shed – 268 Buckeye Ave – reviewed the ACC shed request – shed meets the guidelines – motion made by Rob to approve the request; motion was seconded by Anna Marie; motion was approved.
6. New items –
 - a. Drainage issue – 159 Buckeye Avenue – discussed Jim’s conversation with the parties involved.
 - b. Snow removal contracts – received bid from Ace of Blades; Lutey’s Landscaping will submit a bid; Verniece will solicit another bid.
 - c. Water leak – north side of Carlson Blvd – Randy discussed conversation with Greg from Ace of Blades. There is a leak on the north side of Carlson. Greg would like to dig it up and repair the leak. Motion was made by Rob to approve the repair; motion was seconded by Anna Marie; motion approved.
 - d. Reviewed invoices – motion made by Rob to approve the invoices; motion was seconded by Randy; motion approved.

7. General Discussion
 - a. Clearview 4 HOA agreed to exchange the doggy station with the wood pole in exchange for their share of 4th quarter mowing of retention pond.
8. Adjourn – motion made by Rob to adjourn; motion seconded by Randy; motion approved. Meeting adjourned at 8:05 pm.

Meeting schedule

September 2, 2020 – 6:30 pm – 345 Hickory Lane, Jim Hatfield

October 7, 2020 – 6:30 pm – Zoom or Teams meeting online